

St Andrew's Church, Sandon
PCC Meeting Minutes
15th January 2024 at 7.30pm
in the St Andrew's Room



The Church of England
in Essex and East London
Diocese of Chelmsford

1. Opening prayers were led by Andy Horne
2. Present: Revd Terry Brown, Andy Horne, Cathie Horne, David Farrar, Alison Read, Richard Cecil, Judy Cecil and Nick Bobeldijk (Treasurer) and Cedric Calmeyer (Representing Parish Council).
Apologies for Absence: John Gruby, Janet Terry, Liz Bobeldijk, Christine Mennie, Colin Bryan
3. Minutes of PCC Meeting of 6th November 2023 were agreed unanimously as a true record.
Richard Cecil proposed we upload PCC minutes and reports to the Church website, David Farrar seconded, and all agreed. ACTION JC and RC
4. Matters arising – none.
5. Notification of any other business: Archdeaconry re-organisation
6. Parish Council matters (Cedric Calmeyer). Nothing to report.
7. Finance Report. Nick had sent his report. Nick has emailed the Independent Examiner. Tap'n'Go device report had been prepared by Mike Worboys (MW). After discussion David Farrar proposed we buy a Payaz device as recommended by MW at cost of £395 one off (additional cost of sim card and security cable to total just over £500). Andy Horne seconded, and all agreed. Agreed we ask MW to speak to Nick and arrange to buy the device. Give a little/Sum Up report will go to Nick and Richard. ACTION NB, MW, RC, JC
8. Fabric Report was sent by Richard. Dead cherry tree removal was noted, fallen tree had been cleared by the Willsmer family. Richard Cecil proposed we ask Caters to proceed with roof repairs and ask Friends for funds, Andy Horne seconded, and all agreed. There was wide ranging discussion about possible repairs to the organ or maybe buying an electronic organ. The outside tap is now insulated for this winter.
Sharon Hands grave – Terry awaits news from Archdeacon Mike Power.
9. Safeguarding – Alison had sent a report covering safeguarding and food hygiene and this was noted, with thanks to Alison.
10. Deanery Report – Judy had sent a report which was noted.

11. Terry Brown proposed Andy Horne become a Eucharistic minister, Judy Cecil seconded, and all agreed. Also agreed Terry will conduct an informal 5 year review for all Eucharistic ministers and arrange refresher training. ACTION TB
12. Ideas concerning fabric for joint Friends/PCC meeting.
Discussion around the following ideas in Richard and Andy reports.
 - a. Light Bulbs – LED and better lighting
 - b. New Church Open sign
 - c. Tower curtain/ change door
 - d. Tower top – rails between parapets for H&S
 - e. Tombs - make safe
 - f. Outside door – glass main door
 - g. Remove back pews and replace floor
 - h. Organ repair or maybe replace it
 - i. Glass over organ loft opening and move organThese are in some order of time priority
Suggested date for meeting PCC/Friends – 12th Feb in SAR. ACTION TB
13. Plans for Terry's final months in Sandon – Lent course 'Romans', Tue am and also Wed evening in SAR. Easter children's workshop April 2nd, (move Soup & Sandwich to April 9th). Team for preparation of Maundy Thursday meal on 28th Mar – DF, JC offered to help TB.
Holy Week – service each morning. Good Friday also Last hour at the Cross at 2pm. (TB may be at East Hanningfield at 12 noon)
14. Plans for June 2024 onwards. Churchwardens have emailed Bishop Adam and Archdeacon Jonathan, and they have produced a list of clergy who may be willing to take services. A rota will be drawn up.
Terry's final Sunday service on 2nd June will be at 3pm to allow other ministers to come. (No morning service).
Refreshments afterwards in the Village Hall. ACTION book hall RC
15. Eco church or similar. Look at Silver eco award. Agreed JC will gather a group to progress this. ACTION JC
16. Church fete – Christine Mennie and Judy Cecil have offered to organise and will arrange a meeting soon for those interested in helping.

17. Future PCC Meeting Dates (7:30 pm) in church

Monday 26th Feb 2024 to allow Community Choir to have 1st and 3rd Mondays.

Annual Meetings 14th April 11.30am

Then 22nd April (Parish Council 2nd Mon Jan, Mar, May, Jul, Sep, Nov)

So PCC 4th Mondays and possibly monthly during vacancy.

18. Any Other Business

Archdeaconry reorganisation. Documentation had been sent out. Judy Cecil proposed Option 1 – split Harlow/Epping archdeaconry between Chelmsford and Stansted. Andy Horne seconded, and all agreed. ACTION JC

Offers to lead prayers to begin and end next PCC meeting JC open, RC close.

19. Closing prayers were led by Alison Read